



OFFICE OF THE MAYOR

**NOTICE TO PROCEED**

MAY 02 2023

Date

**OMEL ENTERPRISES INC.**

2 M. Tanangco St.,  
Buting, Pasig City

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply, Delivery, and Installation of Floor Standing Inverter Air-Conditioning Unit** for the **Anti-Drug Abuse Council of Pasig** under **Purchase Request No. 100-23-02-394**, covered by **Purchase Order No. 23-04-0146** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA. REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:

*Regis*  
*FUMMA Cruz*  
\_\_\_\_\_  
**Authorized Representative**  
**OMEL ENTERPRISES INC.**

Date:

*5/2/23*